

Chicago-Kent College of Law

Scholarly Commons @ IIT Chicago-Kent College of Law

[Presentations](#)

[Library](#)

5-29-2009

Web and Desktop Tools

Debbie Ginsberg

IIT Chicago-Kent College of Law Library, dginsberg@kentlaw.iit.edu

Follow this and additional works at: https://scholarship.kentlaw.iit.edu/lib_pres



Part of the [Law Commons](#)

Recommended Citation

Ginsberg, Debbie, "Web and Desktop Tools" (2009). *Presentations*. 56.

https://scholarship.kentlaw.iit.edu/lib_pres/56

This Article is brought to you for free and open access by the Library at Scholarly Commons @ IIT Chicago-Kent College of Law. It has been accepted for inclusion in Presentations by an authorized administrator of Scholarly Commons @ IIT Chicago-Kent College of Law. For more information, please contact jwenger@kentlaw.iit.edu, ebarney@kentlaw.iit.edu.

Web and Desktop Tools

May 29, 2009

Deborah Ginsberg, Educational Technology Librarian

dginsberg@kentlaw.edu

Organize Internet research

Solution: Diigo and Zotero

Diigo is an online service for organizing and saving Internet links. Use Diigo to automatically bookmark websites with a special browser toolbar (available for both Firefox and Internet Explorer). Annotate any website with highlights and online "sticky notes". Organize sites into lists and even create automatic presentations from those lists. You can share sites and lists with anyone else on the Internet or keep your research private.

If you use Firefox, try adding the Zotero plugin. Zotero can save web pages and locations, organize your research into individual folders, and even generate citations. Use Zotero to save notes and abstracts. Zotero can automatically save detailed bibliographic information from some databases like JSTOR and Hein.

The Zotero plugin is available at <http://www.zotero.org/>. Sign up for Diigo at <http://www.diigo.com>. Both are free.

Find emails and documents quickly

Solution: X1

X1 quickly and easily searches your email and your documents. Find emails by sender or recipient, by date, or even attachments. You can search by text, too. Find your documents based on title or content.

A free trial is available at <http://X1.com>.

Organize presentations and outline articles

Solution: MindManager

Mind maps visually organize thought processes. They are great for creating flexible outlines, detailed project planning diagrams, and organizational charts. You can export MindManager maps as PDFs to share with anyone.

Download a free trial at: <http://www.mindjet.com/>. MindManager 8 for PC is available at an academic discount for \$149.00. MindManager 7 for the Mac is available at an academic discount for \$99.00.

Note: PC users will need .Net 2.0 or higher for; ask CLC to install this for you.

Capture screenshots

Solution: SnagIt

In one of my earlier presentations, I mentioned that "Control-Print Screen" will take screenshots on your PC. However, this takes pictures only of your entire screen. Use SnagIt to zoom in on particular windows or parts of your screen to create exactly the screenshot you need, then add highlights and other graphics for emphasis.

You can download a free trial at: <http://www.techsmith.com/download/trials.asp>. SnagIt is available at an academic discount for \$37.95.

Create flow charts and other graphics

Solution: SmartDraw

SmartDraw is an easy-to-use tool for creating flow charts, logic diagrams, and other graphics. If you would like to create Wigmore Charts or similar resources, SmartDraw is probably the easiest tool to use.

Download a free trial at: <http://www.smartdraw.com/>. SmartDraw is available at an academic discount for \$99.98. A special legal edition which features additional diagrams like evidence charts and accident reconstructions is available for \$165.95. PC only.

Other Useful Browser Add-ons

Linky: Do you ever need to open a lot of links on a page but don't want to click them one at a time? This Firefox plugin will automatically open a page full of links using the "right-click" feature of your mouse. Linky is a Firefox add-on. You will find it at <https://addons.mozilla.org/en-US/firefox/addon/425>.

Check All: Some web applications use far too many checkboxes. The Check All plugin can simplify checking boxes. Highlight the checkboxes you need, then use "right-click" to check them automatically. The Check All Firefox add-on is available at <https://addons.mozilla.org/en-US/firefox/addon/2708>.

Find more add-ons at <https://addons.mozilla.org/en-US/firefox/>. Internet Explorer also offers its own add-ons at <http://www.ieaddons.com/en/>.